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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM

2017-2018 **School Year**

TYPE OF DRILL	**TIME OF DRILL**
☐ Fire Drill – ***5 required*** **Conduct one prior to 12/1***	☑ Standard
☑ Tornado (Take Shelter) Drill – ***2 required*** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☐ Lock Down – ***3 required*** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Community High School

Date of Drill 3.13.18 Time drill was held 12:45

Exact time required to evacuate/shelter/secure 4 min

Total Participants 300

Remarks Includes Community High School and MISD students and staff.

Total required drills complete to date 2

Name and title of person conducting drill Catherine West

Signature of person conducting drill Catherine West Digitally signed by Catherine West Date: 2018.03.13 13:17:03 -04'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☐ Drill Submitted Electronically Date _____

Submit Form